



2017 Japan Cup / Media Information

■ About the Media Registration

•The place and open time of Media Registration Desk are the following.

Date	Media Registration① Permanence (Within Hotel New Itaya)	Media Registration② Main Site Forest Park (At the side of Vision Car)
19(Thu.)	13:00~18:00	×
20(Fri.)	09:00~20:00	×
21(Sat.)	07:00~20:00	×
22(Sun.)	×	07:00~15:00

•At the Media Registration Desk, we ask for the “Accreditation Application Form” and to show us your Business Card to verify that you are press.
(Can be Media ID or Employee ID).

•At the Media Registration Desk, you will receive, Accreditation Pass, Press Report Bibs, and Pertinent material (Pamphlet, 2017 Official Program, Precaution Statement about Media report)

•Issues handled out of the reception hours will be handled by Public Relations Secretariat : Ohara, Mr. (+81-90-9854-9542) and Kawakami, Mr. (+91-80-3003-6684)

•About the communiqué(Start List, Results, etc...), e-mail, Official Homepage, Paper Material(Media Registration Desk, Media Tent) will be distributed.

■ **For those who want to receive an e-mail from communiqué, please access this website** <http://lists.matrix-inc.co.jp/mailman/listinfo/jc2017>
and perform the registration. (Japanese site: <http://lists.matrix-inc.co.jp/mailman/listinfo/jc2017?language=ja>)

<Procedures to Register>

- ① Please fill in the necessary information (Address, name, password, language) and press the “Apply” button
- ② to confirm your E-mail address, e-mail named 『confirm xxx(random alphabets)』will be sent to your address.
- ③ The registration will be finalized by either accessing the URL that is on the email, or you reply back to the email address above.

After the registration is finished a Welcome e-mail shall be sent to your address.

※The Initial setting is written in English, but please press “Japanese Page” on the left above, if you prefer the page in Japanese.

※The final time scores of the Criterium race will not be distributed at the Media Tent. It will be distributed at Hotel New Itaya.

■ **For those who want to check on the web, please access this website** <http://matrix-sports.jp/lap/jc2017/>.

※It is prohibited to open the URL to the public. Result of each lap is promptly reported on the page.

■ Accreditation (AD) Pass Publication

- For Shooting/Interviews by the press you are required to have the AD Pass from the administration office.
- The AD Pass is only distributed at the Media Registration desk to those who have applied to the Accreditation Application form in advance. Those who have applied on the day will be able to receive the AD Pass if the administration office has approved.
- AD Passes associating Shooting/Interviews of the press are divided into the following
 - 「ORGANIZATION」 (Blue) ... Official Movie, Official Still
 - 「MEDIA」 (Green) ... Press Related Personnel (Press, Team Publicity Agent, Authorized Publicity Agents of each Company)

■ About Bibs for the Press

- The interview/shooting of tournament and tournament related contents will require you to have on bibs. The bibs are distributed at the Media Registration Desk to those who have applied in advanced. Furthermore, on the day application will again receive the bibs only if the head office approves them. Additionally, for those who have their companies arm badges are asked to wear them.
- Press bibs are divided into the following.
 - Bib①「Red」... Official Media Bib②「Green」... Pen Reporter Bib③「Yellow」... Still Camera Bib④「Blue」... TV Camera
- Press Bibs/Accreditation Distribution

Color	Division	Application	Management	Accreditation Card	Press Car Usage	Within Circuit Shooting	Finish Area Shooting	Athlete Interview	Joint Conference
Red	Official	Before Hand	Return	ORGANIZATION	○	○	○	○	○
Green	Pen Reporter	Before Hand/Race Day	Return	MEDIA	○	×	×	○	○
Yellow	Still Camera	Before Hand/Race Day	Return	MEDIA	○	○	○	○	○
Blue	TV Camera	Before Hand/Race Day	Return	MEDIA	○	○	○	○	○

■ About Limitation of Interviews

- Interviews and shooting around the circuit is allowed, as long as it does not interfere with the race.
- Start/Finish area will have a limited area for safety reasons.
- According to Competition rules, we may have a limit in the number of press that can enter the Press Zone. In this case, we will consult with the Race Management Staff, and the Race Publicity Office will make adjustments in the Press Zone.
- Shooting within the circuit during the Start Time is authorized, except **press with Accreditation Passes classified as MEDIA are allowed until 3 minutes before start, and Officials are allowed until 1 minute before start.** When time has come, please move out of the circuit.
- Shooting within the circuit during the finish time is authorized, except 1 camera per company, and you are to line up along the designated line that the Organizers have made.

Again, according to UCI regulation, there will be a restriction on number of press that can enter the shooting zone during the finish time, for it is dangerous. (To be adjusted on the day)

The line will be set depending on the current situation of the race around the final round. If there are two lines set in the front and back, the front line will be for the Official Bib Cameras.

※**Within circuit shooting during the Criterium will also allow only one camera per company**

- Shooting/Interview areas of Official Camera (Movie, Still) and Media, may have differ in range.
- The contents of the License Control, Team Manager's Meeting, Drivers Meeting, Comissaire Meeting are unauthorized for shooting.

■ Procedures to use the Press Car

- Press Car Service will start from 22nd Oct. (Sun) at the Japan Cup Cycle Road Race.
- The Press car will start services from the moment the race starts. It will then circle the course depending on the current situation of the race.
- Boarding of the Press Car will be near the entrance of the Team tent Pit Walk Area (Side of S/F Area) (Refer to map in the next page)
- The press car will be SUBARU's LEVORG (3 cars scheduled), and because the amount of space is limited, press with the Official Bibs will have first priority. During the First lap and last two laps we ask for each companies kind cooperation to yield the seats for the official cameramen. Furthermore, we ask for everyone to listen and move as told for a smooth boarding.
- During the final round of the race, for reasons such as riders that are a lap behind, we may cut-off or stop without prior notice. So we recommend you to return in advance.

<Press Car Boarding Area>



← Press Car Boarding Area

■ About the MEDIA Tent

• The Media Tent will be located near each Media Registration Desk.

* Japan Cup Cycle Road Race → FAX, Communication Module Jack, WiFi, Power Supply will be provided

* Japan Cup Criterium → FAX, Communication Module Jack, WiFi, Power Supply will be provided

(Long term usage of the phone line is prohibited)

※The WiFi will be shared, so do not expect a strong connection. We advise you to bring your own WiFi if possible.

■ Parking Lot

·The Parking Lot is located in Hotel New Sunpia (Only one car per company/It will take 20 minutes on bus to the Main Venue (One way ¥300).
Can only be used on 22nd Oct. (Sun.))

For other public parking lots, please refer to this website <http://www.japancup.gr.jp/2017/roadrace-access>

※There is a limit on number of cars, so administration office will make contact for propriety of usage. We ask you to bring Official Parking Card when you use the parking lot.

It should be noted that if the parking lot is unable for use, we ask you to use public transportation or the shuttle bus (Toll) that goes between Hotel New Itaya and the Venue. Otherwise we ask you to use the Media bus.

< Shuttle Bus Timetable: From/To Hotel New Sunpia To/From Start/Finish area >

*Operated only on Sunday, 22nd October.

*The shuttle bus will depart right after the bus reaches full of capacity.

■Hotel New Sunpia → Forest Park (about 300m walk to Start/Finish)■

8:10am – 9:30am (operated every 20min) (One Way: 300JPY / It takes about 15min.)

■Shimotsuke-Haginomichi (about 1.1km from S/F line) → Hotel New Sunpia■

After race finishes – 4:50pm (operated every 10min) (One Way: 300JPY / It takes about 15min.)

■ MEDIA Shuttle Bus <Hotel New Itaya = Forest Park > <Media Bus Timetable>

* 21 Oct. (Sat) 07:00am Departing Hotel New Itaya → 07:50am Arriving at Forest Park Venue

1:45pm Departing Forest Park Venue → 3:00pm Arriving at Criterium S/F Area →3:20pm Arriving at Hotel New Itaya

* 22 Oct. (Sun) 07:00am Departing Hotel New Itaya → 07:50am Arriving at Forest Park Venue

3:45pm Departing Forest Park Venue → 4:40pm JR Utsunomiya Station → 4:50pm Arriving at Hotel New Itaya

4:30pm Departing Forest Park Venue → 5:20pm Utsunomiya Station → 5:30pm Arriving at Hotel New Itaya

※When boarding we ask you to show the Accreditation pass. Please note that there is a limit in the capacity, so there are chances you may not be able to get on board. (First come, first served)

※Depending on the traffic, the arrival time of both the round trip and returning trip may differ. We ask for your kind understanding

■ Award Ceremony

- * 21 Oct. (Sat) Japan Cup Criterium Location : Orion Square (Scheduled to be at 18:30)
- * 22 Oct. (Sun) Japan Cup Cycle Road Race Location : S / F Area Special Stage (Scheduled to be after 2pm (Right after the race finishes.))

Riders Joint Interview

- * 22 Oct. (Sun) Japan Cup Cycle Road Race Location : S / F Area Special Stage (Scheduled right after Award Ceremony)
Right after the Japan Cup Cycle Road Race Award Ceremony finishes, the winners of the race (top 3) and top ranked Japanese rider, in total 4 riders are to be scheduled.

■ Precautions about Shooting

- In any situation do not interfere with the race, and make the safety of the athletes and audience top priority.
We ask you not to lean your body or have any equipment entering the circuit for it is dangerous.
- If in any case will be using heavy equipment for camera shooting, please inform the administration office for permission.
(Bird view shot using radio helicopter, movie camera set on a stick, strobe light equipment's that need to be set on the ground, etc...)
- Do not take any actions that will that will interfere with the athletes concentration.
- During the goal sprint, it can be dangerous so please ask for advice from Cameramen who are accustomed to cycling races.
- According to UCI regulations, the number of photographers allowed in the circuit will be restricted. (To be decided on the current day)
- During the goal sprint, there are possibilities of riders falling off their bicycles, so we ask you to be in a position to avoid any harm.
- Do not sit flat on the ground, and even when crouching down have one leg up right so you are prepared for any swift movement.
- Please do not be in physical contact with other cameramen, because you may not be able to move when needed.
- Within the shooting area we will be restricting camera bags, tripods, stepladders, and any personal luggage. Any unnecessary belongings should be placed outside of the fence.
- For those using a monopod, we ask you to be in a position that will allow you to move swiftly when asked for.
- Please carry around pens and other personal belongings in a bag. (To avoid dropping objects inside the circuit)
- If a mass collision occur, do not run into the circuit to take photos of the athletes for it is not safe.
- The official photos of the athletes finishing the race will be distributed. If one is not confident in their photography skills, please do not hesitate to ask the media staff for an official photo.
- On board cameras will only permit SONY, and the rest are restricted. Additionally, if you have not informed the host we will remove the camera immediately.